



The Flames of the Dragon

December 2020

Statement of Ownership

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Dragon's Lair Finance and Business Meeting Notes

Held December 01, 2020. Compiled December 07, 2020.

Additional notes from the business meeting are summarized and indicated.

Artunis, Chronicler

Finance Meeting Notes:

Barony of Dragon's Lair

Finance Meeting Report

December 01, 2020

Committee members:

- Brandy Stier, Branch President
- Michael Aaron Rogers, Branch Treasurer
- Amanda Zeitler, Committee Member
- William David Peters, Committee Member

Other members:

- Wendy McComb, Finance Committee Recording Clerk
- Jennifer Lee, Deputy to the Branch President
- Heidi Schulmeyer, Deputy to the Branch Treasurer

1. Account Balance:

- a. Total on deposit:
 - a.) Checking: \$44,541.71
 - b.) Savings: \$24,299.37
 - c.) CD: \$10,318.39

2. Event Bids:

- a. None received as of the posting of this agenda.

3. Purchases/Expenditures/Fund Raising

- a. The Baronial Exchequer requests the move of \$10,000.00 from the Baronial Checking Account to the Baronial Savings Account. Currently, events requiring funds may not be feasible until sometime in the Spring of 2021. So any interest that can be gained would be beneficial. Interest on CDs, Money Market Funds, etc. is still being investigated for most advantageous, but current rates available to us are at about 0.5%. Does the Financial Committee agree to this funds transfer from Checking to Savings?
- b. Purchase request from Her Excellency Kloe of Thira
 - a.) Subtotal: \$54.37, free delivery, estimated tax: \$3.82. Total: \$58.19
 - b.) General fund items: sharpies, labels, yellow fabric
 - c.) Two three-drawer plastic bins for Baroness Largess
 - d.) Approved by financial committee.

4. Administrative Actions

- a.) To help ensure no outstanding financial transaction cross over the Fiscal Year from 2020 to 2021, it is the general assumption that no checks will be issued by the Baronial Exchequer over the last half of December. Accounting for outstanding financial transactions across fiscal years is

discouraged as these transactions tend to confuse reports from one year to the next and sometimes cause error to occur.

b.) The current Baronial Exchequer, Michael Aaron Rogers (AKA Arontius of Bygelswade), intends to step down from this position upon completion of the 2020 Financial Reporting (early in 2021). The current Deputy Exchequer, Heidi Schulmeyer (AKA HL Adelheide Leeuwin) is warranted and is fully capable (and eager) to take on the role. As required, this notice is being posted to advertise the open position in case others wish to apply for the office. If you wish to apply, please submit a Letter of Intent to the Baronial Seneschale, the Baronial Exchequer, and Their Excellencies. Because the Office deals with modern legalities there is more scrutiny placed on applicants for Exchequer than there might be for other offices. Please contact the Exchequer if you have questions. The deadline for submission of the required Letter of Intent is December 31, 2020.

c.) Addition of Heidi Schulmeyer (AKA HL Adelheide Leeuwin), as the Baronial Deputy Treasurer for the our branch (SCA, Inc.; Barony of Dragon's Laire). The Society Administrative Office in Milpitas has provided Kitsap Bank an Authorization Letter allowing Heidi Schulmeyer to be added to the accounts as a signer. Kitsap Bank has processed the paperwork and signature gathering appointments are being arranged and accomplished at this time.

d.) Budget for 2021 under review. Proposed 2021 budget made available to the Baronial Officers with lists of standard items which could be expected to be purchased during a standard. Over the month of December the Baronial Financial Committee will review this budget and incorporate whatever changes deemed necessary and it will be made available to the Populace for review. Final budget to be ratified by January, 2021, Financial Committee Meeting. At that point, final copies can be requested by Baronial Members from the Baronial Exchequer.

e.) Financial Policy approved earlier in 2020 is being revised to clarify language and to include additional functionality to it (for example, the ability to allow the Barony to petition for Electronic Funds Transfer (EFTs) approval from Kingdom in the near future). Rough Draft still undergoing extensive review and revision. Rough Draft will be made available when possible. With a Financial Policy recently approved by Kingdom (July, 2020), there is no time requirement currently attached to this update.

f.) Investigation on various savings programs to see about placing excess funds from the Dragon's Laire bank accounts so as to earn some additional interest. Baronial Exchequer has reached out to other Exchequers across the Known World for advice and is gathering input. Findings to be presented when additional information has been obtained.

g.) Upgrade of Baronial Checking Account. At the October, 2020, DLFC Meeting, the Baronial Exchequer requested a change to the Kitsap Bank Checking Account, an upgrade to 'Commercial Checking'. This would be an increase of the current \$3.00 a month Service Fee, to a \$20.00 a month Service Fee. The current Checking Account only allows single entry, which does not allow the Seneschal to act as a Second Check for banking activity as outlined in SCA Financial Policy. Additionally, Society is set to roll out new allowance for branches to receive permission to utilize Electronic Funds Transfer (EFT) in order to facilitate payments electronically instead of writing checks for every expenditure. This speeds the timeliness of payments, avoids mailing errors, allows for easier payment for purchases such as insurance riders, emergent delivery of goods and services to events, etc. This upgrade to this expanded service capability was approved by the DLFC at the October, 2020, meeting and is in process with Kitsap Bank.

5. Long Term Maintenance Agenda Items (Maintained on this agenda until resolved):

a.) Sale of Archery Equipment (Bows and arrows) purchased from Ed Radford estate: Purchased for \$400 (estimated value of between \$1,300 and \$1,600). Plan is to sell as appropriate (SCA usable equipment to SCA participants, and non-SCA equipment to wherever it can be sold). After the initial outlay from the Barony is re-paid, remaining profits will be directed into special funding stream for similar purchases of loaner gear, or gear for new members (for purchase). Dave Peters (Master Arion) is the organizer and director for this action. Any new or additional status?

1. Both bows have sold
2. Interest in shafts, but no final word

b.) Purchase of three Baronial Day Shades: Canvas was received in June. Poles, ropes, and stakes to be manufactured / acquired and Day Shades assembled for storage. Her Excellency Kloe is managing this effort at the moment. Several people volunteered to assist in this work. M'Lord Kamar (MKA Raymond Hicks) volunteered the use of an Industrial Sewing Machine for the manufacture of Canvas Bags in which to store Baronial Owned Equipment. If you have equipment, or time, you can donate for this cause, please contact Her Excellency Kloe. Latest status?

c.) Purchase of 'Gender Buttons': Check No. 3546, paid 12/15/2019, in the amount of \$137.50. Buttons received. Re-sell / dispersal plans to be considered when Events and In-Person Gathering begin again. Jessica Bennet (AKA HL Jess of the Roving Irishmen) will make arrangements to get some to you separately if you would like to obtain some.

d.) At the Business Meeting / Financial Committee Meeting of May, 2020, the Baronial Steward proposed to the Baronial Financial Committee a purchase of stamps to identify individual canvas storage bags for items contained within the Storage Unit. There will be eight stamps, manufactured by our local artisan, Kat Kelley (AKA M'Lady Skalla (Yafa Minister)), with a total anticipated price estimated to be \$400. This was accepted by Committee. Manufacture in process. No check has been issued yet in support.

e.) New Baronial Coronet Spacers: Over time, a number of the spacers created by Pat Conlin (AKA Duke Torgul (the artisan who manufactured the Baronial Coronets)), have been lost. Dave Peters (AKA His Excellency Arion) approached Duke Torgul with a request to manufacture up to five whole spacers (with both the artwork of the Baron and Baroness) and at least one or two half-sized spacers, plus the pins required to hold them in place on the Coronets. To be able to provide a quote, Duke Torgul required an example of each type to recreate the exact artwork, and locate the exact materials to be used. It was requested of the Dragon's Lair Financial Committee that two of these spacers be sent to Duke Torgul so a quote could be produced. The Dragon's Lair Financial Committee approved this move at the September Business Meeting. In late November, Pat Conlin completed his work on the spacers and they have been delivered to Dave Peters (AKA His Excellency Arion).

f.) Baronial Throne Seat Cushions: The new Baronial Thrones need new seat cushions. We are seeking an artisan / craftsperson to create these items, and an accompanying bid to include a price for all the materials involved in this project. The Barony of Dragon's Lair is rich in talented individuals who could perform this vital service to the Barony. If you are interested, please contact either the Baronial Exchequer, or Their Excellencies Arion and Kloe. We can help with design, as well as putting together a bid. The Seat Cushions need to fit an area of 19" wide and 18-1/2" deep. Ideally, they would incorporate the heraldry, and the heraldic colors, of Dragon's Lair. UPDATE AS OF SEPTEMBER, M'Lady Lucy of Waterhus (MKA Susan Levitt) is working on a design and proposal, and would welcome help if anyone would be willing. She has even volunteered to donate most (if not all) the involved materials. If you have ideas, want to get

involved, or have any questions, please do not hesitate to contact either M'Lady Lucy, or any member of the Dragon's Laire Financial Committee.

Barony of Dragon's Laire, SCA Inc.

Business Meeting Reports and Notes:

Baron and Baroness: Baroness Kloe of Thira and Baron Arion the Wanderer.

Greetings Unto the Barony of Dragon's Laire,

November has been a busy month. Scribes and illuminators have busied themselves with work, as we prepare for our first court. We have been working hard to learn what it will take to present in this virtual world. From recording pieces to working out how to do things live online. It has been a learning curve for all, and everyone has been amazing as we come together in this new way. We are beyond grateful for the help of those who know and understand how the virtual world works, and how to make it work for us.

Our Yule celebrations are rapidly approaching on December 12th, and virtual wonders await! Our Yule team has amazing things planned to make our first virtual event fun and interesting for all. Activities are planned all day. From demonstrations to music to merchants and more. Please come join the celebrations and attend our first Court! We look forward to sharing the time with the populace of our mighty barony!

Sergeantry has also been worked on in more depth behind the scenes, tune into Yule to find out more!

Artisans, Scholars and Bards Pay Heed!

You are hereby invited to send a Letter of Intent to vie for the title of Dragon's Laire A&S Champion, Bardic Champion or Scholar at our virtual Candlemas on 6 Feb 2021. Letters of Intent are due to Their Excellencies and the Arts and Sciences Minister no later than the 15th of December. Your actual project is not due at this time.

Not ready to enter a Championship but still want to play? We encourage you to share your art, a group project, and works in progress with the Populace. Please notify Their Excellencies and the Arts and Sciences Minister by 15 Dec 2020 if you wish to share something during Candlemas.

For more information: <https://dragonslaire.antir.org/wordpress/arts-and-sciences/championships/>

We mourn the passing of Malcolm Radcliffe of Nottingham, a long time member of the Barony. He is remembered by many as a kind soul who graciously served Dragon's Laire and Aquaterra with great spirit and joy. His loss is felt by many, for he touched so many of our lives.

Yours in Joyous Service to the Dream,
Kloe, Baroness and Arion, Baron
Dragon's Laire

Seneschal: THL Ciar ingen Fiachnae

Greetings Barony of Dragon's Lair!

We had a relatively quiet November.

On a happy note - the Customary was approved by the Kingdom Seneschal on November 18th! To see and or download the complete, approved, Customary visit <https://dragonslaire.antir.org/.../forms-and-resources/>...

Yule and Candlemas are underway. We are seeking bids for an event to be held in October, 2021 (ish). If you are interested in more information, please talk to the Seneschal or email Seneschal.DragonsLaire.com

Washington has move to 'stay home, stay safe' through the holiday season, with some exceptions. For more information: <https://coronavirus.wa.gov/>

Please continue to stay safe as you an through the winter holiday season,
Ciar ingen Fiachnae

Exchequer: Master Arontius of Byglelswade

Greetings All,

The below incorporates any and all actions requested or pending currently for the Dragon's Lair Financial Committee to date. If you have items you would like added, please let me know.

Of course, as always, let me know if you have any questions!

Many Thanks! Arontius.

Exchequer, Dragon's Lair

Dragon's Lair Financial Committee (DLFC)

December, 2020, Meeting Agenda

December 1, 2020

1. Reading of figures from currently held financial accounts (to be recorded as part of the DLFC official minutes).
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3. Purchases / Expenditures / Fund-Raising:
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Librarian: THL Ela Pennayth y Ynis Dewi

No report submitted.

Marshallate

Hail Mighty and Dreaded Drago's Laire!

Here in is your Baronial Marshal Report for the month of November of the dark year of 2020

The winter winds hold our lands in their rainy cold grasp, and our mighty host stays to their hearth longing to vent spleen on the field of practice, but yield to the wisdom of the learned and abstain from glorious combat.

In Accordance with Crown decree and state mandate there has been no Martial activities. On a look to the future I am beginning to shop around for a winter practice venues in hopes of creating a monthly winter fight practice, I will create a proposal for the financial committee once I have acquired possible prices

{in addition} It has been posted by our Kingdom Marshal that we will be able to renew existing authorizations either by paperwork drop of or digitally please see announcement .

https://antir.org/2020/11/26/authorization-renewals-during-covid-long-term-changes-to-the-authorization-process/?fbclid=IwAR1mCl1uCZkDtWVZ8rcnNy8nMkpYJx6DQYeL8CzO1ekcnz_qk_TbB3iEUKg

Yours in Service

Conrad Ross

Baronial Marshal

Chief Archer: Arcos Alaricus Simmonds

Archery Report

Still no in person practice

YIS

Alaricus Simmonds OGGs

Lists: THL Liu Xian

No report submitted.

Rapier: Baron Jacques de Normandie, OWS

Video will be ready for Yule Feat regarding Rapier Marshalling 101. The barony's rapier equipment has been picked up and will be inventoried in the near future.

Siege: THL Arqai Ne'urin

While there's nothing official happening regarding practices, development continues in the Target Siege program. Individuals are making improvements to their engines and munitions, testing them privately. The siege community will be ready to answer the call when it comes.

Thrown Weapons: Arcos Stephen the Sinister

Greetings mighty Barony,

With the known world being confined for its own good (and not everyone taking the hint) the thrown weapons range has been cold and empty. The targets are in need of repair or replacing and the paperwork is in need of updating. Thankfully there is time to do both.

In a more serious note, the TW paperwork box has been culled and all the expired scoresheets have been gotten rid of. I will be stopping by the VFW over this weekend to take stock pf the weapons that we have.

IS,

HL Stephen the Sinister, OGGS

Youth Armored Combat: Titus Octavius

No report submitted.

Minister of Arts & Sciences: Magistra Aelianora de Wyntringham

We are planning some classes and much more for Dragon's Laire online Yule on the 12th of December. If you want to teach or present at the event, get your proposal submitted soon! We will be having an online research guild round table at the event as well. So come and tell us about what you've been researching and learning. Check out everything that's happening at Yule on the DL website at <https://dragonslaire.antir.org/wordpress/events/yule/> or you can find out even more at: <https://antir.org/events/dragons-laire-yule-7/> .

On the first Saturday (1st Feb 2021) in February Dragon's Laire will be holding Candlemas online. At this event the Dragon's Laire Arts and Sciences Champion, and the Dragon's Laire Bardic Champions will be chosen. If you are interested in competing, or doing a single entry please go to the DL website page for Candlemas and learn all the particulars! Also at Candlemas will be the DL scholar presentations, you can learn the particulars for that on the website as well! The Candlemas page on the website is at <https://dragonslaire.antir.org/wordpress/events/candlemas/> and once again, there's even more at: <https://www.antir.org/events/2020/02/01/dragons-laire-candlemas/> . You can find out the particulars about the championships at <https://dragonslaire.antir.org/wordpress/arts-and-sciences/championships/> .

If you are interested in teaching a class, or doing a presentation at the online weekly DL socials (Tuesdays), get in touch with me (rgiles@centurytel.net or DragonsLaire.ArtNSci@antir.org). We'd love to have you!

YS,
Aelianora de Wyntringham

Chronicler: Lady Artunis of Dragon's Laire

Still working on getting access to the official email. Otherwise, nothing to report.

Golden Dragon Pursuivant (Herald): Countess Elisabeth de Rossignol

Greetings, all,
Things in the herald's office remain very quiet. Aever, please contact me if you'd like help getting a name or device ready to register.
Countess Elisabeth, Golden Dragon

Chatelaine: THL Ataliana 'Talia' de Segna

No report submitted.

Webminister: Lord Máenach na Cailled **Looking for a Deputy or two**

Greetings, and welcome to decemo-membris!

Over the past month I have continued preparations for Candlemas, including posting new Championship information from Baron Arion to our website at <https://dragonslaire.antir.org/wordpress/arts-and-sciences/championships/>

Our recent wave of officer transitions has led to a follow-on wave of Office 365 account access problems. If you are an officer and do not currently have access to your Office 365 account, and we haven't talked about it in the last week or so, please contact me. I will do what I can to help. It's best to email me at DragonsLaire.Webminister@AnTir.org -- in situations like this, a paper trail is a good thing!

Stay warm, stay safe, and be excellent to each other!

Máenach na Cailled
Webminister, Dragon's Laire

Scribe: [Dame Tamlyn of Wyntersea](#)

Working on things for Yule, and looking for designers, painters, and calligraphers.

Social Media: [THL Kösem of House Awry](#)

No report submitted.

Youth and Family Activities: [THL Bera-Skall Hrafnisdottir of House Awry](#)

No report submitted.

Guilds & Groups

Culinary & Spirit-makers: [THL Ciar ingen Fiachnae](#)

Nothing major occurring! Look for recipes from Countess E and other members for the Baronial Yule Event! If you aren't on Facebook, you can view the recipes on the Calendar page <https://antir.org/events/dragons-laure-yule-7/>

We encourage you to give them a try and let us know how they went!
Ciar ingen Fiachnae

Scribal: [Maitre Renart le fox de Berwyk](#)

No report submitted.

Research Corpus: Magistra Aelianora de Wyntringham

Report

Events & Event Steward Reports

Yule 2020: Master Arontius:

VIRTUAL DRAGON'S LAIRE YULE FEAST -

Greetings All,

The Dragon's Laire Virtual Yule is coming up quickly, on December 12th. Because this style of event, virtual, is a relatively new concept for many of us, the recording of content for posting to the event has been a little bit intimidating to many. Don't let it! 😊 It is easy, and Dragon's Laire has the advantage of having people who are smart, talented, and know what they are doing in this regard (as shown by our Social Media Officer, Amber Boutet, below). We want your content! Tell us a story, sing us a song, show us your latest artistic endeavor. We want it all to fill the day with joyous and interesting information. Below is the information on how to submit content. This next week is essentially the last week to really get filming completed and the results uploaded. Don't worry about how good or bad you think the results are, give it to us anyway. We want it! We think every single member of the Dragon's Laire Populace is talented and has something to offer.

If you have technical questions, the technical wizards are Mark Boutet, Amber Boutet, and Christopher Willis-Ford (Web-Minister).

If you have any questions, on content, scheduling, anything at all, please contact me and I'll help you out.

At this time we are looking at some fun stuff to be part of the event:

- * Several presentations by Laurels and Artisans from within and without the Barony.
- * At least one martiallate presentation.
- * A Virtual Marketplace with a growing host of Merchants and all manner of great things to purchase.
- * A growing number of bardic presentations.
- * At least one presentation on feast preparation.
- * Virtual Court presided by Their Excellencies Kloe and Arion.

Starting next weekend we will build the day's schedule so we will be ready to come together as a Barony on December 12th.

We could still use help in monitoring Virtual Space during the day. Please let me know if you would like to help in this regard.

Please let me know if you have any questions!

Many Thanks! Arontius.

Yule 2020 Coordinator.

Candlemas:

Ciar has won the bid for Candlemas; more information to come. Keep an eye on the Facebook page for details as they roll out.

Arts & Sciences Play Day (Spring):

June Faire 2021: Sir Andras Trumark

Arts & Sciences Play Day (Fall):

New Business

Dame Gwen the Potter will step down as recording secretary of the financial meetings when Arontius steps down as exchequer. If interested, contact Heidi Schulmeyer.