

2021 Barony of Dragon's Laire

Approved XXXXXXXX, 2021, Business Meeting - Baronial Financial Committee Meeting

Notes

Baronial Budget			QUARTER - 1				Expenditures/Revenues				YTD	BUDGET
BUDGET DESCRIPTION	BUDGET AUTHORITY (Officer in Charge of Budget)	ADOPTED BUDGET	+/- Adjustmtns to Budget	1st Q	2nd Q	3rd Q	4th Q	Spending	REMAINING			
VFW Hall Rental	BFC	VFW	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00	Yearly rental paid in late Summer.		
Baronial Storage Unit	BFC	BSU	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00	Yearly rental paid in early Fall.		
Post Office Box Rental (Yearly)	SEN / EXC	POB	\$ 260.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260.00	Yearly rental paid in October.		
Baron and Baroness	BAR/BRS	COR	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	Includes funds used for general awards tokens. Does not include items such as largesse (which can not utilize SCA funds), travel (which would be expenses on a case-by-case basis), or Gate Fees.		
Candlemas	SEN	CAN	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	Requires a formal bid approval process.		
June Faire	SEN	JUN	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	Requires a formal bid approval process.		
OTHER Events (i.e. Last Chance)	SEN	LCM	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	Requires a formal bid approval process.		
Yule Feast	SEN	YFF	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	Requires a formal bid approval process.		
Arts & Sciences Day Camps (SPR/SUM)	ART	ASD	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	Requires a formal bid approval process.		
A&S	(officer)	A&S	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		
Games Minister	(officer)	GAM	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	Maintenance of games and associated materials. To include storage boxes for games and minor repairs of existing games materials. Copying costs (for game rules, history, etc.).		
Steward	(officer)	STW	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	To include minor repairs to storage racks, storage equipment, and baronial owned equipment. Repairs and replacements over budgeted amount requires Financial Committee discussion.		
Chatelaine	(officer)	CHT	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	Includes printing of flyers and informational materials promoting the SCA and its activities. Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		
Chronicler	(officer)	CHR	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		
Librarian	(officer)	LIB	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	Maintenance of library materials. Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.). Does not include subscriptions to any SCA publications currently.		
Exchequer	(officer)	EXC	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	Includes Postage, Printing, and Office Supplies. Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		
Herald	(officer)	HRL	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	Printing and Mailing costs (as needed). Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		
Lists	(officer)	LST	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	Miscellaneous supplies (containers, office supplies, etc.). Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		
Marshall	(officer)	MAR	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	Overall, considers postage, printing, and miscellaneous supplies. Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		
Archery	(officer)	ARC	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	Renewal and repairs of all existing equipment (loaner gear, arrows, etc.). Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		
Armored Marshall	(officer)	HMS	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	Renewal and repairs of all existing equipment (loaner gear, etc.). Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		
Rapier Marshall	(officer)	RPM	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	Renewal and repairs of all existing equipment (loaner gear, etc.). Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		
Thrown Weapons	(officer)	TWO	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	Renewal of all existing equipment (straw bales, targets, etc.). Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).		

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Siege Weapons	(officer)	SWO	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	Renewal of all existing equipment (straw bales, targets, etc.). Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).
Youth Armored Combat	(officer)	YAC	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	Renewal of all existing equipment (weapons, armor, etc.). Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).
Scribe	(officer)	SCR	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	Copying, Sealing Wax, Postage, Large Envelopes, Krystal Seal Bags for 11X14 Charters, Children's Award Matt Frames, Picture Hanger Adhesive Backing, Papyrus, Miscellaneous Scribal Supplies. Includes Postage, Printing, and Office Supplies.
Seneschal(e)	(officer)	SEN	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.). Office supplies / administrative functions not covered elsewhere.
Social Media	(officer)	SME	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	Renewal of software, online conferencing tools, etc. should be discussed each year due to rapid changes in technology direction and rapidly changing social media rules. Includes Postage, Printing, and Office Supplies. Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).
Youth And Family Activities	(officer)	YFA	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	Includes Postage, Printing, and Office Supplies. Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).
Web Minister	(officer)	WBM	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	Software and Web-related purchases. Renewal of software, online conferencing tools, etc. should be discussed each year due to rapid changes in technology direction and rapidly changing social media rules. Includes Postage, Printing, and Office Supplies. Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).
x - Officer Training	(officers)	XTR	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00	Covers Site Costs for Official Sanctioned Training Events and Activities. Also includes transportation (within SCA rules for mileage).
x - Upkeep of Baronial Owned Equipment	Steward	XEQ	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	Includes existing Feast Gear. To include minor repairs to existing baronial owned equipment. Repairs and replacements over budgeted amount requires Financial Committee discussion.
x - Regalia	Upkeep	XRG	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	For maintenance and minor repairs to existing regalia.
x - Non-Member Registration (NMR)	Event Requirement	XNM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	Not currently in use.
x - Miscellaneous Baronial Projects	Special Projects	XSP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	Nothing pre-planned for 2021.
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	
SUBTOTALS			\$ 47,410.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,410.00	
Guilts				Carryover								
Culinary Guild		X-CU	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00	Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).
Scribal Guild		X-SC	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00	Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).
Costumers' Guild		X-CO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	In abeyance
Research Corpsus		X-RC	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00	Printing and copying costs. Miscellaneous office expenses (paper, folders, cardboard storage boxes, etc.).
General Fund Total Budgeted	\$ 47,710.00		\$ 47,710.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,610.00	

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Notes

OTHER BARONIAL RESERVES & "OFF-BOOK" TRACKED FUNDS

(these balances are not shown on separate line items; they have been recorded & reported in general revenues, expenditures & fund balances)

	Beginning Balance		Transactions				YTD Trans	BALANCE
			1st Q	2nd Q	3rd Q	4th Q		
DRAGON TRAVEL FUND (Special Fund)								
Revenues -- DTF Donations Rec'd		RTF	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures - RTF		RTF	\$ -	\$ -	\$ -	\$ -	\$ -	
		Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
BALANCE	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NON-MEMBER SURCHARGE (Reserve)								
Revenues -- NMS Received		NMS	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures - NMS Paid-out		NMS	\$ -	\$ -	\$ -	\$ -	\$ -	
		Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
BALANCE	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
KINGDOM EVENTS (Tracking only, may include previous yrs)								
Revenues -- Rec'd for Kingdom Events		KE	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures - Direct K.E. Expend		KEX	\$ -	\$ -	\$ -	\$ -	\$ -	
		Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Culinary Guild (Special Fund)								
	339.78							
Revenues -- Received		EQG	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures - on behalf of the Guild		EQG	\$ -	\$ -	\$ -	\$ -	\$ -	
		Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
Balance Fwd./TOTALS	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
??? Guild (Special Fund)								
Revenues -- Received		AG	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures -		AG	\$ -	\$ -	\$ -	\$ -	\$ -	
		Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
Balance Fwd./TOTALS			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Projects (Tracking only)								
Revenues -- Received		AWW	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures		AWW	\$ -	\$ -	\$ -	\$ -	\$ -	
		Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	
Balance Fwd./TOTALS			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INTRA-BRANCH RECEIVABLE/PAYABLE								
	Original Inter-br. Advance	Amt pd-back thru prior YE	1st Q	2nd Q	3rd Q	4th Q	YTD	Non-Reconciled Advance
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BALANCE DUE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -