



The Flames of the Dragon

January, 2020

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Dragon's Laire Finance and Business Meeting Notes

January 2, 2020. Compiled January 14, 2020.

Additional notes from the business meeting are summarized and indicated.

Ciar ingen Fiachnae, Seneschal

Finance Meeting Notes:

New Business:

- Master Arontius presented a proposed bid for 12th Night 2022. The event would be held in Ocean Shores, WA at the Shilo Inn and Suites and the Ocean Shores Convention Center. Other hotels will be spoken with about a group discount and shuttle to go from all the hotels to the event site is in discussion. Master Arontius declined getting full approval from the Barony until it had been reviewed by the Kingdom for any changes.

Business Meeting Reports and Notes:

Baron and Baroness: Baron Conchobar Mac Eoin, Proconsul, and Baroness Eilidh Keldeleth, Proconsula

Proconsul Augusti Conchobar Mac Eoin Baron of Dragon's Laire and Proconsula Eilidh Keldeleth Baroness by the Hand of the Sable Lion to the populace of the Barony of Dragon's Laire, Salvete Omnes!

Happy New Year and We hope that your Holidays were pleasant and rejuvenating.

We would like to express our deep gratitude, and appreciation for Her Ladyship Jess and all the many individuals who made Our Yule so indisputably amazing. You made it look easy, graceful, and flawless. We have had the honor to attend many other Yules over the years, and without a doubt Dragon's Laire Yules are superior. And that is only because We have such an amazing, hardworking, talented, and giving populace. Truly, thank you all. You are the strength of this Barony.

First and foremost, we look forward to Candlemas, where our Bardic and Arts and Sciences Champions are chosen. This time we are trying a new format in which any artist who wishes to display their craft or their skill as a bard will do so in an informal style much like Athaneum. Those who wish to vie for Champion will declare their intent but not be individually judged on their own but informally as a conversation similar to Athaneum. It will be less pressure and hopefully more relaxing. If you wish to compete as a Champion of Dragon's Laire Please let Us and Sensei Tsuruko know by 12th Night.

And speaking of which, 12th night is the 10th through the 12th of this month. We, however, will not be able to attend due to modern responsibilities. This is always an excellent event and it is inspiring to see the crowning of the new Monarchs of An Tir and we encourage all who can attend to do so. It is a beautiful thing.

This is the last year of Our tenure as Baron and Baroness. It has been an amazing, fulfilling, and humbling journey. To that end let Us assure you that We will continue to serve Dragon's Laire as Baron & Baroness with Our full hearts, and effort until the moment we step down. And we look forward to Our

continued service as members of the populace to this Mighty Barony, and its new Coronets in joyful service thereafter. This is an amazing place, and We are mindful of the many blessings Dragon's Laire enjoys.

If you are considering putting your names in for the Coronets, keep your eyes out for question and answer sessions, and the polling timeline. We will know more for sure after May Crown, and the next Heirs are chosen. We encourage those who are seriously interested to take the time to search your hearts. Being Baron and Baroness is the hardest job you will ever love in the SCA, but it must not be considered lightly. Please confer with Her Ladyship Ciar about the particulars. It may seem as if we are aloof in this process, but We feel it is a necessity for the current Coronets to not influence the course of the process. Therefore, we leave it in the extremely capable hands of the Seneschal.

As always, in joyful service.

Baron Conchobar Mac Eoin Proconsul
& Baroness Eilidh Keldeleth Proconsula

Note: TE will be partially unavailable until the 12th of February and then again in April due to work.

[Seneschal: THL Ciar ingen Fiachnae](#)

Greetings unto the Mighty Barony of Dragon's Laire!

I hope all finds you well in this New Year despite (or perhaps because of) the gray skies, cool rain, and rushing winds.

Our Barony had a wonderful Yule and I would like to thank the Event and Kitchen staff for pulling out all the stops!

Candlemas is next! Then June Faire and Newcomer's Night! If you are interested in volunteering, please speak with the event stewards or their deputies. Sign-ups for June Faire volunteer hours will appear in the late spring. More on that as the year progresses :)

Officers!

We are looking for a Chronicler, a step-up Deputy for Chatelaine, and a step-up Deputy for Scribe. If you are interested in these positions, EVEN IF YOU HAVE NEVER DONE THEM BEFORE, please seek out the current Officer or me.

Quarterly/Year End Reports.

If your Office reports to the Kingdom, reports are due this month! Due dates are typically January 31st/February 1st but earlier is better! If you are in doubt, please ask :) Some offices have a special yearend report or addition to their typical report form, please be on the lookout for an email or Facebook post from your specific Kingdom Officer in the next few days.

In Service,

Ciar ingen Fiachnae
Seneschal

[Exchequer: Master Arontius of Byglelswade](#)

Checking: \$51,637.22

Savings: \$24,294.29
CD: \$10,287.34

Notes:

The Yule 2019 report is not complete as receipts are still being submitted.

The 2019 Doomsday Report is in progress.

Master Arontius will be looking for assistance with June Faire, you must be a paid member of the SCA but you do not need to be an Exchequer type. For more information, please speak with him.

Steward: THL Kloe of Thira

No report submitted at this time.

Marshallate

Baronial Marshall, Heavy Weapons, Rapier: THL Conrad of House Awry

Hail Mighty Dragon's Laire

With the weather wetter and colder on top of the mid week holidays there is not much to report for Martial Activities, what few practices we have had have been in great part in thanks to Andromacha & Sir Gavinus for providing the lights. With above mentioned weather and scheduling issues prevent most of the practices I have nothing further to report. Looking forward to a new year full of combat, war, and mayhem.

Yours in Service

Conrad Ross

Chief Archer: Lady Artunis of Dragon's Laire

Not much to report for the month of December. Practices continue weekly, with a single exception due to the conflagration of holiday celebrations and weather acting up. Hopefully as we move into January our luck with the field will continue.

YIS,

Lady Artunis

Chief Archer

Squire and Arcuarius to Sir Andras Truemark

Lists: THL Liu Xian

No report submitted

Siege: THL Milo of House Awry

No report submitted

Thrown Weapons: Lord Telemon of Crete

No report submitted

Youth Armored Combat: Titus Octavius

No report submitted

Minister of Arts & Sciences: Murakami Tsuruko-Sensei

Greetings all,

The Baronial Arts & Sciences and Bardic Championship, and the Scholar's Assembly will be happening at Candlemas! The deadline to declare intent to enter was January 1, 2020, with documentation is due by January 19, 2020. If you want to compete and have not yet declared your intention to enter contact me or one of my deputies asap. If you have other questions please contact me or one of my deputies. If you have questions about presenting a paper to the Scholar's Assembly please contact Maestra Aelianora.

The Research Corpus continues to meet on a regular basis.

If you would like to teach a class or have an idea for one please contact me to get it on the schedule.

The Gamesminister's current work schedule doesn't allow her to regularly attend fighter practice so if you are interested in medieval games please contact her directly.

YIS,

Murakami Tsuruko

Chronicler: Looking for an Officer

No additional report submitted.

Golden Dragon Pursuivant (Herald): Countess Elisabeth de Rossignol

Life in the heraldic world continues slow but steady. Baronial Court at Yule was well handled as ever by Tsuruko Sensei, who has submitted the necessary court report. I remain available to work with newcomers (or oldcomers, for that matter) on research and submission of names, devices, and badges, and fun and exciting ways to render armory into art and decoration.

Chatelaine: Lady Isemay MaKenze

No report submitted.

Note: Lady Isemay will reach out to one of our newcomer's via private message to check in and follow up after they were unable to make it to Yule.

Webminister: Lord Máenach na Cailled

Somehow, time marches on.

For the past few months I have been aiming to fully transition us to our new web site as of the new year. While there have been a few setbacks, I am just slightly behind schedule; I expect to begin retiring the old site within the next week or two. This will happen in stages over time:

0. Early January: Finish migrating the last of the old site info to the new site.
1. Mid-January: Add retirement notifications to all pages on the old site, including links to the corresponding pages on the new site.
2. Later (maybe February?): Replace the old home page with a page pointing to the new site and take down the other pages.
3. Even later (maybe March?): Remove the old site completely and terminate our web hosting plan. We will not be entirely closing our account with them: we still use their email forwarding services.

If you have opinions about that timeline, please let me know!

On a personal note, I want to thank the populace for making December a better month than it could have been. As many of you are aware, I am summoned with some regularity to the East Kingdom -- specifically, Carolingia (MKA Boston) -- to confer with coworkers. During my most recent trip, it was after only two days of such conference when my bilious humour became corrupted. After consulting with medical experts at the General Hospital upon the River Charles, within the land of the Massachusetts tribe, it was decided that the problem should be resolved by surgery. I did not enjoy the prospect of emergency surgery at such a great distance from my home and family, and as it turns out, neither did my lady wife, Ciar, daughter of the raven. She made arrangements to join me at short notice, and as I awoke from surgery she greeted me still carrying her luggage!

I regret that because of this misadventure I was unable to attend this year's Yule Feast, and I regret even more that Ciar was unable to act as feast coordinator during the feast itself. However, I want to applaud the feast team for managing the feast from her notes -- scrawled as they were by the dim light of a late-night lantern. From what I understand the feast was, though perhaps not exactly as it would have been with Ciar present, still a great success. Also, throughout this experience Ciar and I were both provided with many words and deeds of support and encouragement from many members of Dragon's Laire and An Tir. One of the reasons Yule Feast is so important to me is the emphasis on friends and family, and I assure you all that despite our absence we still felt the warmth you were all sending our way. Thank you!

Here begins the year 2020 by the Gregorian reckoning. Shall these be "the roaring 20s" again? Consider the heraldry of Dragon's Laire and An Tir. I think we know what to do.

Yours in service,

Máenach na Cailled

[Scribe: THL Rhiannon of Eagle's Flight](#)

Gentles All:

Your scribes succeeded in providing all requested charters for Yule. Now on to Candlemas. There isn't much time, so recommendations to Their Excellencies are requested quickly!

Thanks to the scribes who provided their excellent work.

YIS,

Rhiannon of EaglesFlight

Baronial Scribe (Looking for a successor!)

[Social Media: THL Kösem of House Awry](#)

No report submitted.

[Librarian: THL Ela Pennayth y Ynis Dewi](#)

No report submitted.

Guilds & Groups

Culinary & Spirit-makers: THL Ciar ingen Fiachnae

Greetings Good Barony!

We had a great combined November/December meeting at m'Lady Lucy of Smithshall's abode in Poulsbo.

Cordials were tasted, snacks were eaten, plans for improving Guild culinary equipment and safety were made. M'Lady Haldora has a keen eye for equipment at bargain prices and we greatly appreciate her efforts.

The January meeting will be for planning out the next several month and discussing possible demo opportunities. At some point in the next few months we are looking at having a sharpening class which may extend to tools out of the kitchen, we will keep you informed.

At some point in the late winter or early spring, the wooden storage boxes the Guild purchased will be cleaned, treated, and then packed. Increasing both the period look to our demo setup, making it easier to haul the pottery around, and providing seating in a pinch!

In Service,

Ciar ingen Fiachnae

Scribal: Maitre Renart le fox de Berwyk

No report submitted.

Research Corpus: Magistra Aelianora de Wyntringham

No report submitted.

Events & Event Steward Reports

Yule: THL Jess of the Roving Irishmen

No report submitted.

Candlemas: Lady Isemay MaKenze

Notes:

The event team had a meeting on December 17th.

- Decorators have a plan and are in process
- Gate is set
- Pre-reg opens tonight

THL Cassandra of Dragon's Laire is teaching a sewing activity involving applying Celtic knot patterns on to a fabric panel. The activity is free and the completed panels will be hung as decorations at Candlemas. For more information and or to participate, please speak with her.

Archos Alaricus will be teaching how to draw knot work throughout the day during Candlemas event. The cost is free, you may wish to bring a pencil.

Arts & Sciences Play Day (Spring)

Unscheduled at this time.

June Faire: Sir Andras Trumark

Notes: (Given by Ciar ingen Fiachnae)

- Planning is going well, major positions on the team have been filled.
- It looks like we'll be using the Norselands site one more year.
- Look for advertising materials later in January.
- Fees will stay the same as last year.
- Merchant selection starts this month.

Arts & Sciences Play Day (Autumn)

Unscheduled at this time.

New Business or Oh-by-the-ways?

Arontius of Bygelswade
MKA Michael Aaron Rogers
470 Bridle View Place NW
Bremerton, WA 98311-8917
(360)551-9191 (Cell)
Arontius@comcast.net

Citizen of the Barony of Dragon's Laire – In the Kingdom of An Tir

Greetings!

Attached please find a bid submission for the An Tir Twelfth Night Coronation Celebration of the year 2022, Gregorian. The hosting branch is officially the Barony of Dragon's Laire, but as you'll read below the burdens, and rewards, of this event will be shared amongst the branches of the western shores of the Puget Sound regional area.

Our location utilizes well-known facilities in the City of Ocean Shores, primarily the Ocean Shores Convention Center and the Ballrooms / Meeting Rooms of the Shilo Inn Conference Center. Both the expense numbers and income numbers presented within are very conservative, which means we can virtually guarantee a profit for both the Kingdom as well as the branches actively participating in the administration of the event.

Using the Tri-Barony concept currently in use by the branches of the Three Mountains area, the Baronies of Dragon's Laire, Blatha An Oir, and Glymm Mere wish to combine forces into a single unit in order to maximize access to volunteer bases, as well as tap into the collective mind-set of the creative and administrative talent available in all three branches. We've been working towards combined events and activities for a short time now, and a Kingdom level event would do much to help in this effort.

Additionally, there is a branch forming in the Grays Harbor area which could use the Team-Building a Kingdom level event would bring to this area. In this instance we have the advantage of a very experienced and long-term SCA player currently residing within the City of Ocean Shores, THL Giovanni della Rosa (MKA Dan Darr), former Seneschal of Dragon's Laire, who has already proven an invaluable aid in direct, face-to-face, communications with various administrative (City / Government) entities in the local Ocean Shores area. This advantage will help in future negotiations directly with the Convention Center and Hotel, as well as other local amenities (additional hotels, local restaurants, etc.).

Our hope also is to expand on this advantage to bring back some of the activities we utilized in our first Twelfth Night held in Ocean Shores, primarily a bus shuttle service to transport SCA guests from all the hotels in the Ocean Shores area to the Convention Center and Shilo Inn. This will ease congestion and make it easier for attendees to leave their vehicles parked and let someone else do the driving.

We also look forward to dealing with local area hotels, restaurants, and tourist activities in order to bring better rates and special deals to the attending SCA population. This will help ease budgets as well as expand on the fun to be had in attending the Twelfth Night functions themselves.

Administratively, I already have a Co-Event Steward, THL Ciar ingen Fiachnae (MKA Brandy Stier), current Seneschale of the Barony of Dragon's Laire, as well as a growing number of people who have already volunteered for various functions should this bid be awarded. I have every confidence in being

able to provide a trouble-free and profitable event in every sense of the phrase. The site has been successfully used in the past. All the local officials are well-known to us, and us to them. Everyone involved is eager to work with us and look forward to our presence in Ocean Shores.

Many other activities are still in the brain-storming phase. But the bottom line is that we guarantee that should we win this bid FUN WILL be had be all in attendance.

Please let me know if you should have ANY questions.

Many Thanks! Arontius of Bygelswade.
Applying To Be Event Steward of Twelfth Night, 2022.



KINGDOM OF ANTIR

CROWN & KINGDOM EVENT BID

Please type, or print legibly. If the space provided is not sufficient, use reverse side or attachments with the location of such clearly indication in the space provided.

GENERAL BID INFORMATION			
DATE OF EVENT 01 07 01 09 2022		EVENT <input checked="" type="checkbox"/> TWELFTH NIGHT <input type="checkbox"/> MAY CROWN <input type="checkbox"/> A&S CHAMPIONSHIP <input type="checkbox"/> SPRING CROWN COUNCIL <input type="checkbox"/> KINGDOM FEAST <input type="checkbox"/> JULY CORONATION <input type="checkbox"/> SEPTEMBER CROWN <input type="checkbox"/> ANTIR / WEST WAR <input type="checkbox"/> COLLEGIUM / FALL CROWN COUNCIL	
NAME OF SPONSORING BRANCH (PLEASE NOTE: IF YOUR BRANCH IS WITHIN A PRINCIPALITY, YOU WILL NEED THE PRINCIPALITY SENESCHAL TO SIGN THIS FORM AS WELL AS YOUR BRANCH SENESCHAL) BARONY OF DRAGON'S LAIRE			
SENESCHAL (SCA NAME) CIAR INGEN FIACHNAE		SENESCHAL (MODERN NAME) BRANDY STIER	
EMAIL ADDRESS DRAGONSLAIRE.SENESCHAL@ANTIR.ORG		PHONE NUMBER (INCLUDE AREA CODE) 253-973-3225	SECONDARY CONTACT NUMBER (IF APPLICABLE) N/A
NAME OF HOSTING GROUP (CO-HOSTING GROUP OR INCIPENT BRANCH) IF APPLICABLE BARONY OF DRAGON'S LAIRE			
SENESCHAL (SCA NAME) CIAR INGEN FIACHNAE		SENESCHAL (MODERN NAME) BRANDY STIER	EMAIL ADDRESS SEE ABOVE
SITE NAME OCEAN SHORES CONVENTION CENTER / SHILO		SITE LOCATION / ADDRESS 120 W. CHANCE A LA MER NW	
SITE CONTACT PERSON KEVIN CADLE		TITLE GENERAL MANAGER	
EMAIL ADDRESS KEVIN.CADLE@SHILOINNS.COM		PHONE NUMBER (INCLUDE AREA CODE) 360-289-4600	FAX NUMBER (INCLUDE AREA CODE) 360-289-4412
EVENT STEWARD (SCA NAME) ARONTIUS OF BYGELSWADE		EVENT STEWARD (MODERN NAME) MICHAEL AARON ROGERS	
EMAIL ADDRESS ARONTIUS@COMCAST.NET		PHONE NUMBER (INCLUDE AREA CODE) 360-551-9191	SECONDARY CONTACT NUMBER (IF APPLICABLE) 360-689-9014
FINANCIAL ARRANGEMENTS			
WHO IS RESPONSIBLE FOR RECEIVING AND DISTRIBUTING FUNDS, E.G., RESERVATION INCOME, SITE AND FEAST EXPENSES, ETC? DRAGON'S LAIRE EXCHEQUER		IS THERE AN AGREED-UPON DIVISION OF THE REMAINING PROFITS BETWEEN THE SPONSOR AND THE HOST? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO 60% KINGDOM / 40% BARONY	
SPECIAL FINANCIAL ARRANGEMENTS AND LOSSES			
Kingom Law and Financial Policies regarding this subject apply in all cases, but this section pertains to the amounts that the sponsoring branch must cover when co-hosting or utilizing an incipient branch. In the event a loss is realized, who would bear the burden of the loss? Please outline these arrangements if applicable and attach. The required signature of each seneschal denotes their agreement to all the terms under the headings "Financial Arrangements" and "Special Financial Arrangements and Losses".			
NOTE: Site fees for adults at Crown events are: \$25.00 USD or CAD (\$5 USD/CAD Non-Member Registration applies to all non-members) No charge to those under the age of majority (Washington, Oregon, and Idaho: 17 years and younger; BC: 18 years and younger)			
IN WHAT FUNDS ARE THE DOLLAR AMOUNTS LISTED? <input checked="" type="checkbox"/> U.S. <input type="checkbox"/> CANADIAN		FEE SCHEDULE (IT IS NOT NECESSARY TO HAVE TWO DIFFERENT PRICES, BUT SOME GROUPS PREFER THIS METHOD) 1. \$ 25.00 UNTIL JANUARY 9, 2022 2. \$ N/A UNTIL N/A	
IS A DOWN PAYMENT OR DEPOSIT ON THE SITE REQUIRED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO \$ 1,500.00		IS THE BRANCH OR THE KINGDOM REQUIRED TO PROVIDE THE SITE DEPOSIT? <input checked="" type="checkbox"/> BRANCH <input type="checkbox"/> KINGDOM <input type="checkbox"/> PORTIONED	
IF THE KINGDOM IS REQUESTED TO PAY THE FULL / PORTION OF THE SITE DEPOSIT, HOW MUCH IS REQUESTED? \$ N/A		IF SO, CONTACT THE EXCHEQUER IMMEDIATELY WITH DETAILS. OUTLINE OF ARRANGEMENTS WITH EXCHEQUER SHOULD BE IN WRITING AND A COPY ATTACHED TO THIS BID FORM.	
INCOME & EXPENSE PROJECTION SUMMARY (ATTACH FULL BREAKDOWN - SEE EVENT BUDGET PAGE 4)			
ANTICIPATED INCOME FROM GATE FEES		\$ 12,500.00	
OTHER ANTICIPATED INCOME (MERCHANTS, FEASTS, ETC.)		\$ 500.00	
TOTAL PROJECTED INCOME		\$ 13,000.00	
TOTAL SITE COST + ANTICIPATED OTHER EXPENSES (ATTACH DETAILED ITEMIZATION)		\$ (9,075.00)	
ANTICIPATED NET PROFIT		\$ 3,925.00	

SITE INFORMATION					
TOTAL NUMBER OF PERSONS 600	NUMBER OF CAMPSITES N/A	NUMBER OF CABINS N/A	NUMBER OF BEDS 150	FEAST HALL OR LARGE BUILDING? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	CAPACITY (# OF PERSONS) 2,000
KITCHEN FACILITIES? IF YES, DESCRIBE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO FULL SIZED COMMERCIAL (CATERING) KITCHEN					
DRINKABLE WATER? IF NO, HOW WILL WATER BE PROVIDED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO CITY / MUNICIPAL WATER SUPPLY				SOURCE OF WATER <input type="checkbox"/> WELL, UNTREATED <input type="checkbox"/> WELL, TREATED <input checked="" type="checkbox"/> MUNICIPAL	
PERMANENT TOILET FACILITIES? IF YES, LIST SIZE / CAPACITY <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO 2,000 CAPACITY		RENTED PORTABLE TOILETS? LIST NUMBER (** SEE NOTE BELOW) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO NOT NEEDED		SHOWERS? IF YES, LIST NUMBER OF SHOWER HEADS <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO PER MALE PER FEMALE	
** Note: If possible, the recommendation for portable toilets is that every group of portables include at least one handicap toilet.					
HOT WATER CAPACITY AND LOCATION / DISTANCE FROM MAIN CAMP MULTIPLE MANY HOT WATER TAPS FOR WASHING, PERSONAL GROOMING, SHOWERS, ETC.					
FIRE PIT / BARDIC CIRCLE? IF YES, LIST NUMBER OF PITS AND LOCATIONS <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO AVAILABLE, BUT PROBABLY WILL NOT BE USED AT INDOOR WINTER EVENT.					
PETS ALLOWED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		HORSES ALLOWED? IF YES, WHAT FACILITIES OR SPECIAL ARRANGEMENTS ARE NEEDED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO NO EQUESTRIAN ACTIVITIES ANTICIPATED			EQUESTRIAN INSURANCE BINDER? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
TOURNAMENT EVENTS					
NUMBER OF FIGHTING FIELDS AS NEEDED	SIZE AS NEEDED	ARRANGEMENT <input type="checkbox"/> BOX OF SQUARES <input type="checkbox"/> "L" <input type="checkbox"/> STRAIGHT LINE <input type="checkbox"/> SPLIT LOCATION <input checked="" type="checkbox"/> OTHER: AS DESIRED			
GROUND TYPE <input type="checkbox"/> PACKED DIRT <input type="checkbox"/> GRASSY <input type="checkbox"/> SANDY <input type="checkbox"/> ROCKY <input type="checkbox"/> GRAVEL <input checked="" type="checkbox"/> LAWN <input type="checkbox"/> WILD GRASS (I.E. CLUMPS) <input type="checkbox"/> MIXED OR COMBINATION (DESCRIBE):				BEACH SETTING WITH PARKS	
FIELDS ARE <input checked="" type="checkbox"/> LEVEL <input type="checkbox"/> UNEVEN <input type="checkbox"/> ROUGH <input type="checkbox"/> SLOPING <input type="checkbox"/> OTHER				DO FIELDS CONTAIN GOPHER, CHUCK OR OTHER HOLES THAT MAY BE HAZARDOUS TO FIGHTERS OR PEDESTRIANS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
MARSHALL-IN-CHARGE (SCA NAME) MAGNIFICO LUCIANO FOSCARI				MARSHALL-IN-CHARGE (LEGAL NAME) DAVID BORLAND	
ADDRESS OF MARSHALL-IN-CHARGE 2276 IRONWOOD ST.; EUGENE, OR 97401				ZIP / POSTAL CODE 97401	
EMAIL ADDRESS EARLMARSHAL@ANTIR.ORG			PHONE NUMBER (INCLUDE AREA CODE) 541-520-9910		NUMBER (INCLUDE AREA CODE) N/A
COMMUNICATION AND EMERGENCY INFORMATION					
CELL SERVICE ON SITE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		LANDLINE PHONES ON SITE? IF NO, WHERE IS THE NEAREST ONE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO IN EVERY ROOM USED ON SITE			
RADIOS ON SITE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		HOW MANY? 25	CHANNELS? 100+	WHO WILL CONTROL THEM? AUTOCRAT TEAM	
		WHO WILL HAVE THEM? AUTOCRAT TEAM AND DESIGNATED OTHERS			
WHO NEEDS TO BE INFORMED OF SERIOUS INCIDENTS? EVENT STEWARD				WHO WILL INFORM THEM? ANY WITNESS TO EMERGENCY	
IF THERE IS AN EMERGENCY, WHO WILL DO WHAT? (ATTACH A SEPARATE SHEET IF NECESSARY) FORMAL EMERGENCY PLANS TO BE DEVELOPED IF / WHEN BID AWARDED					
FIRE EXTINGUISHERS OR FIRE HOSES ON SITE? IF YES, HOW MANY? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO DOZENS			LOCATIONS? IN EVERY SPACE USED ON SITE		
NAME OF NEAREST POLICE STATION OCEAN SHORES POLICE DEPARTMENT				DISTANCE / RESPONSE TIME FROM SITE <5 MILES <5 MINUTES	
NAME OF NEAREST HOSPITAL / CLINIC GRAYS HARBOR COMMUNITY HOSPITAL				DISTANCE / RESPONSE TIME FROM SITE 25 MILES <20 MINUTES	
NAME OF NEAREST AMBULANCE SERVICE GRAYS HARBOR EMS				DISTANCE / RESPONSE TIME FROM SITE 30 MILES 20 MINUTES	
IN A CRITICAL EMERGENCY, IS A MEDIVAC HELICOPTER AVAILABLE IN THE AREA? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			RESPONSE TIME TO ARRIVE ON SITE 20 MINUTES		
Note: Touch-down area must be a firm, level surface about 75 - 125 feet in diameter. The approach path can have no obstructions over 60 feet high within 100 yards of touch-down and over 180 feet high within 300 yards. These are the minimum needed for night landing.					

SITE AND OTHER INFORMATION

SITE ACCESS? IF SHARED, WITH WHO AND AT WHAT TIMES?	
<input checked="" type="checkbox"/> SHARED <input type="checkbox"/> EXCLUSIVE	HOTEL GUESTS NOT ASSOCIATED WITH EVENT (MINIMAL NUMBER)
IS ALCOHOL ALLOWED? IF YES:	
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> WET <input type="checkbox"/> DISCREET <input type="checkbox"/> OTHER:	IS SMOKING ALLOWED? <input type="checkbox"/> NO <input type="checkbox"/> YES: <input type="checkbox"/> PERSONAL CAMP AREA (WITH ASHTRAYS) <input checked="" type="checkbox"/> DESIGNATED AREA(S)
FIRE RESTRICTIONS? IF YES, PLEASE LIST RESTRICTIONS	
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	INDOOR FACILITY, FIRE CODES APPLY
ARE THERE HAZARDS ON OR ADJACENT TO THE SITE? IF YES, WHAT ARE THEY? (RUNNING WATER, LAKE, RAILROAD TRACKS, RIFLE RANGE, ETC.)	
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	PACIFIC OCEAN SHOREFRONT (ASSOCIATED COLD WATER, RIP TIDES, ETC.)
ARE THERE NEIGHBORS WHICH MIGHT DETRACT FROM THE AMBIANCE OF THE EVENT? (GO-CART RACE TRACKS, DIRT BIKE TRAILS OR HILL CLIMB AREAS, RESORTS WITH LOUD P/A, ETC.)	
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	SOME TOURIST ACTIVITY, BUT WOULD BE MINIMAL DUE TO WINTER SEASON.
IS THERE LIKLIHOOD OF TRESPASS, VANDALISM, THEFT, OR OTHER SECURITY PROBLEMS DUE TO LOCATION, SITE LAYOUT, OR SITE ACCESS BY LOCALS?	
MINIMAL. PAST EXPERIENCE HAS SHOWN LITTLE OF WHICH TO BE A CONCERN.	

REQUIREMENTS AND SIGNATURES

Required Attachments:

- Feast Plan (page 5), if applicable.

Attach other documents, details, photographs, and related bit materials you would like to see considered. **Send 1 copy of the bid and accompanying material to EACH of the following:** The Crown, The Heirs (if applicable), Exchequer, Seneschal, and the Kingdom Events Deputy. (see *The Crier* for current addresses.) **NOTE: Please attach a google (or similar) map that has a long enough view to show the site in relation to the nearest large city.**

The following is to be included on site handout materials:

BEWARE when drinking from someone else's cup. Make sure you know the person and are **very sure** of what is in the cup **before** taking a drink. Occasionally, we will be hiring mundane law enforcement officers to patrol in garb with our constables at kingdom events. Be sure to strictly observe all mundane laws.

SPONSORING SENESCHAL	CO-HOSTING/INCIPIENT SENESCHAL	EVENT STEWARD
SIGNATURE	SIGNATURE	SIGNATURE <i>Michael Aaron Rogers</i>

OR, IF SUBMITTING THIS FORM AS A SAVED PDF ATTACHMENT, CHECK THE APPROPRIATE BOX BELOW

<input type="checkbox"/> BY CHECKING THIS BOX YOU AFFIRM THAT YOU ARE THE WARRANTED SENESCHAL OF THE SPONSORING BRANCH AND YOU ACKNOWLEDGE THAT YOU TAKE RESPONSIBILITY FOR THIS BID IN THE SAME MANNER AS IF YOU HAD SIGNED THIS FORM.	<input type="checkbox"/> BY CHECKING THIS BOX YOU AFFIRM THAT YOU ARE THE WARRANTED SENESCHAL OF THE CO-HOSTING/INCIPIENT BRANCH AND YOU ACKNOWLEDGE THAT YOU TAKE RESPONSIBILITY FOR THIS BID IN THE SAME MANNER AS IF YOU HAD SIGNED THIS FORM.	<input checked="" type="checkbox"/> BY CHECKING THIS BOX YOU AFFIRM THAT YOU ARE THE DESIGNATED EVENT STEWARD AND YOU ACKNOWLEDGE THAT YOU TAKE RESPONSIBILITY FOR THIS BID IN THE SAME MANNER AS IF YOU HAD SIGNED THIS FORM.
DATE SIGNED / BOX CHECKED	DATE SIGNED / BOX CHECKED	DATE SIGNED / BOX CHECKED
		01 01 2020

PRINCIPALITY SENESCHAL (IF APPLICABLE)

If your branch resides within either the Principality of the Summits or Tir Righ, the Principality Seneschal must approve this bid to ensure Principality support for the Crown event. That approval can be done by either a signature/signature check on this form or with an accompanying email from the Principality Seneschal indicating their support for the bid.

☐ THERE IS AN ACCOMPANYING EMAIL FROM THE PRINCIPALITY SENESCHAL INDICATING APPROVAL OF THIS BID.

OR

SIGNATURE OF PRINCIPALITY SENESCHAL

☐ BY CHECKING THIS BOX YOU AFFIRM THAT YOU ARE THE PRINCIPALITY SENESCHAL AND YOU ACKNOWLEDGE THAT YOU TAKE RESPONSIBILITY FOR APPROVING THIS BID IN THE SAME MANNER AS IF YOU HAD SIGNED THIS FORM.

DATE SIGNED / BOX CHECKED

KINGDOM EXCHEQUER'S OFFICE COMPLETES (APPLICANT DO NOT WRITE BELOW THIS LINE) Forward 2 copies to Kingdom Seneschal

DATE RECEIVED	DATE RECEIPT ACKNOWLEDGED	FINDING <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> UNACCEPTABLE	DATE FWD TO KINGDOM SENESCHAL	DATE RECEIPT ACKNOWLEDGED

COMMENTS OF KINGDOM EXCHEQUER (USE BACK OF FORM OR ATTACH SEPARATE SHEET IF NECESSARY)

KINGDOM SENESCHAL'S OFFICE COMPLETES Forward 1 copy to the Crown upon completion

DATE RECEIVED	DATE RECEIPT ACKNOWLEDGED	FINDING <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> UNACCEPTABLE	DATE FORWARDED TO CROWN
DATE SENESCHAL NOTIFIED OF CROWN'S DECISION	FINDING <input type="checkbox"/> AWARDED <input type="checkbox"/> NOT AWARDED	DATE SENESCHAL NOTIFIED AUTOCRAT	

COMMENTS OF KINGDOM SENESCHAL (USE BACK OF FORM OR ATTACH SEPARATE SHEET IF NECESSARY)



KINGDOM OF AN TIR

EVENT BUDGET

REQUIRED WITH KINGDOM EVENT BID SUBMISSION

Please type, or print legibly. If the space provided is not sufficient, use reverse side or attachments with the location of such clearly indicated.

BRANCH		EVENT		DATE (MM / DD / YYYY)		
INCOME - DO NOT INCLUDE THE NMR WHEN LISTING FEES						
FEE TYPE	AGE RANGE	(A) EST. ADVANCE REGISTRATIONS	(B) EST. AT-THE-DOOR ATTENDEES	(C) ADVANCE FEES	(D) AT-THE-DOOR FEES	ESTIMATED INCOME (A x C) + (B x D)
SITE FEE (ADULT)	18+		500	\$	\$ 25.00	\$ 12,500.00
FEAST FEE (ADULT)				\$	\$	\$
FEAST FEE (YOUTH)				\$	\$	\$
FEAST FEE (CHILD)				\$	\$	\$
CLASS FEE				\$	\$	\$
CHILD CARE				\$	\$	\$
OTHER: MARKETPLACE				\$ 500.00	\$	\$ 500.00
OTHER:				\$	\$	\$
OTHER:				\$	\$	\$
OTHER:				\$	\$	\$
TOTAL ESTIMATED INCOME						\$ 13,000.00
EXPENSES						
ADVERTISING (FLIER PRINTING, PUBLICATION ADVERTISING, CREATED ARTWORK, ETC.)						\$ 500.00
EQUIPMENT RENTAL & MAINTENANCE (RENTAL TRUCK, LIGHTING, SOUND EQUIPMENT, ETC.)						\$ 1,000.00
FEES & HONORARIA, SPECIFY:						\$
FOOD (VOLUNTEER STAFF FOOD)						\$ 500.00
GENERAL SUPPLIES (PENS, PAPER, MISCELLANEOUS OFFICE SUPPLIES, ETC.)						\$ 1,000.00
INSURANCE (NON-SCA)						\$
OCCUPANCY & SITE CHARGES						\$ 3,000.00
POSTAGE & SHIPPING, PO BOX RENTAL						\$
PRINTING & PUBLICATIONS (GATE SHEETS, SITE HAND-OUT (IF DESIRED), ETC.)						\$ 500.00
TELEPHONE						\$
TRAVEL (GAS, TAXI, AIRFARE) (RENTAL TRUCK FUEL, ETC.)						\$ 400.00
OTHER EXPENSES, SPECIFY: (ROYAL ROOM RENTAL (HOTEL))						\$ 500.00
OTHER EXPENSES, SPECIFY: (PAYPAL FEES)						\$ 300.00
OTHER EXPENSES, SPECIFY:						\$
OTHER EXPENSES, SPECIFY:						\$
OTHER EXPENSES, SPECIFY:						\$
SUBTOTAL						\$ 7,700.00
DONATIONS TO OTHER 501(3)(c) [NONPROFIT] ORGANIZATIONS						\$
MOVED TO ANOTHER SCA ACCOUNT WITHIN KINGDOM (itemize on back)						\$ 500.00
MOVED TO ANOTHER SCA ACCOUNT OUTSIDE KINGDOM (itemize on back)						\$ 50.00
TOTAL ESTIMATED EXPENSES						\$ 8,250.00
ADJUSTED EXPENSES (TOTAL ESTIMATED EXPENSES x 1.1)						\$ 9,075.00
ESTIMATED PROFIT (TOTAL ESTIMATED INCOME - ADJUSTED EXPENSES)						\$ 3,925.00
APPROVAL SIGNATURES						
BRANCH SENESCHAL OR EVENT STEWARD SIGNATURE		OR	<input type="checkbox"/> BY CHECKING THIS BOX YOU AFFIRM THAT YOU ARE THE WARRANTED SENESCHAL OR DESIGNATED EVENT STEWARD AND YOU ACKNOWLEDGE THAT YOU TAKE RESPONSIBILITY FOR THIS BUDGET IN THE SAME MANNER AS IF YOU HAD SIGNED THIS FORM.	DATE (MM / DD / YYYY)		
BRANCH EXCHEQUER SIGNATURE				DATE (MM / DD / YYYY)		



CONVENTION CENTER & TOURISM

Let's Meet at the Beach

INVOICE

Bill To:
SOCIETY FOR CREATIVE ANACHRONISM FESTIVAL
M. AARON ROGERS
470 BRIDLE VIEW PLACE NW
BREMERTON, WA 98311-8917

Date: 12/9/2019
Due Date: 1/7/2021
Invoice #: 1722
For: SCA

ITEM	DESCRIPTION	AMOUNT
SIGNED CONTRACT AND NON-REFUNDABLE DEPOSIT DUE	Tuesday, January 07, 2021	\$1,500.00
FINAL NON-REFUNDABLE DEPOSIT DUE	Thursday, April 01, 2021	\$1,500.00

THANK YOU FOR YOUR
BUSINESS!

Thank you!

TOTAL **\$3,000.00**



PO Box 1447 120 W Chance a La Mer Ave NW Ocean Shores WA 98569 360-289-4411

CONVENTION CENTER USE AGREEMENT

1. PURPOSE

The purpose of this Agreement is to grant permission for the use of the Ocean Shores Convention Center, (hereafter referred to as "Premises,") located at 120 W. Chance a la Mer, Ocean Shores, WA. 98569 for the event described more specifically as follows:

SCA-SOCIETY FOR CREATIVE ANACHRONISM FESTIVAL

January 7-9, 2022

PLEASE CHECK APPROPRIATE BOX:

☐ PUBLIC EVENT

☐ PRIVATE EVENT

2. PARTIES

- a) The parties are the City of Ocean Shores, a Washington municipal corporation (hereafter referred to as the "City") and:
- b) **M. AARON ROGERS**, representing: SCA-SOCIETY FOR CREATIVE ANACHRONISM (hereafter referred to as "Licensee") whose principal place of business is located at: **470 BRIDLE VIEW PLACE NW BREMERTON, WA 98311-8917**
- c) The City's employee in charge of managing City's interests in the Convention Center is the Mayor of Ocean Shores, Washington.

3) ENTIRE AGREEMENT

This document, with attachments if any, comprises the complete agreement between the parties.

4. PREMISES

- a) The City grants the Licensee a non-exclusive license to enter and use the premises and specified facilities of the premises as may be needed by the Licensee, subject to the terms of this Agreement, and solely for the above described event to consist of: **FULL FACILITY AND KITCHEN.**

- b) Said license shall not include use of property, facilities, or designated area of other parties lawfully upon the "Premises."
- c) Licensee acknowledges it has had an opportunity to examine the Premises, facilities, and equipment, and accepts the same in their condition as is. The parties agree that the City has made no warranties, express or implied, about the use of the Premises for any particular purpose.

5. USE DATES

- a) The Licensee shall be permitted to move in, use and occupy the Premises in accordance with the following schedule:

YOU MUST HAVE A REPRESENTATIVE ON SITE FOR ALL HOURS LISTED BELOW. NO VENDER ADMITTANCE WILL BE GRANTED WITHOUT PROMOTOR STAFF PRESENT.

FLOOR PLANS ARE DUE TO THE CONVENTION CENTER NO LATER THAN TWO WEEKS PRIOR TO THE EVENT. NO CHANGES TO FLOORPLAN WILL NOT BE ACCEPTED AFTER FLOORPLANS HAVE BEEN ACCEPTED. ANY CHANGES WILL RESULT IN ADDITIONAL CHARGES.

Move-In:	FRIDAY	JANUARY 7, 2022	7:00 AM
Event:	FRIDAY	JANUARY 7, 2022	7:00 AM – 1:00 AM
	SATURDAY	JANUARY 8, 2022	7:00 AM – 1:00 AM
	SUNDAY	JANUARY 9, 2022	7:00 AM – 10:00 PM
Move Out:	SUNDAY	JANUARY 9, 2022	UNTIL 10:00 PM

(Move-Out includes all Licensee property)

- b) The Licensee shall vacate and surrender possession of the Premises to the City, in the same condition as received no later than: **SUNDAY-JANUARY 9, 2022 BY: 10:00 PM**

6. FEES

- a) The Licensee agrees to pay the City a fee of \$3000.00 as the total rental fee for the dates and times as shown. **THE SIGNED CONTRACT IS DUE ALONG WITH A NON-REFUNDABLE FEE (\$1500.00) PRIOR TO JANUARY 7, 2021.** The REMAINING (\$1500.00) is DUE ON OR BEFORE, APRIL 1, 2021.
- b) Licensee must provide to the city a **GENERAL LIABILITY INSURANCE CERTIFICATE** in an amount not less than **One Million Dollars (\$1,000,000.00)** to cover the proposed use, including set up and tear down dates which insurance shall **endorse the City of Ocean Shores as an additional insured** using ISO endorsement form CG20 11, or coverage at least as broad. The City reserves the right to require, at its sole discretion, additional types or higher limits of liability insurance depending on the elements of Premises use.
- c) Licensee agrees to pay the City reasonable fees for all extra equipment used, and extra fees for any use of the kitchen. **N/A**

7. DEPOSIT/ LIQUIDATED DAMAGES FOR CANCELLATION

- a) The Licensee further agrees to pay the City, a refundable cleaning/damage deposit

of N/A in a form acceptable to the Manager. The City reserves the right, at its sole discretion, to require a higher cleaning/damage deposit.

- b) Said deposit shall be held by the City without interest accruing as a security deposit to secure full performance of Licensee's obligation hereunder including payment of use fees, and/or against potential damages to the Premises.
- c) Upon full payment no later than **APRIL 1, 2021** NO refund will be issued for a cancelled event.

8. MINIMUM SUPPORT PERSONNEL

- a) Licensee agrees to employ at its' sole expense and liability, such minimum security, admission, and support personnel as deemed necessary by the Manager to assure safety of the patrons and premises. Licensee shall obtain the advance approval of the Manager for the use of any additional paid or volunteer staff. No such designation or approval of personnel by the Manager shall relieve the Licensee of any obligation to liability.
- b) Licensee acknowledges it has an opportunity to examine the qualification and services to be provided by designated security, admission, and personnel, accepts the same, and agrees to pay for said services promptly and in full.

9. CATERING

- a) The City reserves all catering rights for any food and beverage service for events licensed hereunder. If catering services are desired Licensee shall advise the Manager in advance and further information will be supplied.
- b) Licensee acknowledges at the time of signing this Agreement, it has had an opportunity to review catering services to be provided and agrees to make all necessary arrangements at Licensee's sole expense, with the Convention Center caterer.

10. CONCESSION RIGHTS

- a) All concessions rights are reserved by the City and concessionaires shall have the privilege of canvassing, selling, and delivering programs, wares, novelties, and other merchandise during the events scheduled unless otherwise authorized by the Manager. At no time is the sale of food or beverage allowed on City Premises, unless authorized by the Convention Center Manager.

11. LIQUOR AGREEMENT

- a) The City reserves exclusive rights to all liquor and beverage service through the City's licensed caterer for events licensed hereunder. The caterer is required to have liquor liability insurance naming the City as an additional insured. Licensee agrees that the City will provide liquor service during the rental period. If liquor service is desired Licensee shall advise the Manager in advance and further information will be supplied.
- b) Licensee agrees to abide by all Washington State Liquor Cannabis Board rules and regulations.

12. MISCELLANEOUS

- a) The Ocean Shores Convention Center will not be responsible for any lost or stolen articles, equipment, clothing, etc., left prior to, during or after a function. Equipment and personal belongings are to be removed from event space at the

conclusion of event unless previously arranged with the Ocean Shores Convention Center staff.

- b) Packages or equipment being shipped to the Ocean Shores Convention Center for an event must be clearly labeled with the event name and date. Delivery and/or return must be pre-arranged with the Ocean Shores Convention Center and will be accepted no earlier than one week prior to the event. The Ocean Shores Convention Center holds no liability for damages, security or delivery of supplies and/or materials.
- C) Licensee agrees to assume full responsibility for the conduct of its guests, members, invitees, employees and/or third parties hired to provide services for the Licensee.
- D) The use of single sided or double stick foam tape, single side or double stick cellophane tape, or masking tape is prohibited on any surface in the Convention Center,
- E) All fire, safety and Convention Center regulations must be strictly followed. No propane, acetylene or other flammable or explosive materials are allowed. Gasoline powered vehicles may be displayed with a maximum of one gallon of gas. (There are no exceptions.) The vehicle gas cap must be taped or locked and the battery disconnected. Tanks of compressed air or gas must be chained and secured at all times.
- F) Decorations may not be affixed to any surfaces in the building. No holes may be drilled, scored or punched into the building. All equipment used must be stable without bolting or anchoring to floors or walls. Decorations may not include unsecured balloons, crepe paper, cellophane, confetti, cotton, cornstalks, leaves, Evergreen boughs, trees, glitter, sheaves of grain, paper streamers, straw, vines, etc. Exceptions are possible, please ask the Manager for further details.
- G) The Ocean Shores Convention Center is a smoke-free environment. Smoking is prohibited inside the Convention Center and due to state law, smoking is not allowed within 25 feet of exits, entrances, open windows or HVAC intake vents.
- H) Occupancy will not be permitted inside the Convention Center facility in excess of the established room capacity as established by the Fire Marshal.
- I) The cost of banquet table linen is **NOT** included in the rental charge. These fees are the Licensee's sole responsibility. Charges may include but are not limited to napkins, tablecloths, banquet table coverings, buffet line accent linens, laundry bags, fuel surcharges imposed by linen supplier, service charges for orders placed after the two week (14 day) in-advance deadline and the potential delivery fee for large quantities of a specific color which may or may not be in stock. Availability of items is limited to the outside vendor's "stock on hand". The facility does provide Burgundy table skirting which is available on request.
- J) Lessee must provide Lessor a full disclosure of vendors, to include their products and/or services no later than 30 days prior to the event.
- K) **Event/festival promoters/producers please note:** Knives or any other articles that have a blade or are sharply pointed must be displayed in a manner to limit access to and provide a safe environment for adults and children. If a question or dispute arises as to the level of protection provided by the vendor is considered adequate, the facility manager will make the final decision as to whether or not the vendor will be permitted to continue vending operation.
- L) If any portion of the event includes any area on City property outside of the Convention Center building or parking lot a "Special Events Permit" must be obtained (osmc 5.24).
- M) Overnight RV parking is permitted by registered event vendors only; and only during

the event rental period. The intent of the over-night RV parking is for the purpose of vendor product/security protection and therefore the RV must be parked adjacent to the rented vendor booth. This applies to outdoor vendors and their RV as an accompaniment. The event tenant determines the availability of RV parking space and advises the vendor that no hook ups to City services are permitted. A parking permit placard must be obtained from the Convention Center authority and visibly displayed in a window of the RV. The parking placard does not allow for the RV to camp on any other City property or street. The RV must be self-contained and as described and licensed by the Department of Motor Vehicles.

13. HOLD HARMLESS AGREEMENT

Licensee shall defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions or liabilities for injury or death of any person, or for loss or damage of property which arises out of Licensee's use of Premises or from the conduct of Licensee's business, or from any activity, work or thing done, permitted or suffered by Licensee in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the City. It is further specifically and expressly understood that the indemnification provided herein constitutes the Licensee's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated and agreed to by the Licensee and City. The provisions of this section shall survive the expiration or termination of the Use Agreement.

Licensee Signature

Print Name

Date

Diane Solem, General Manager

Date



SCA Coronation Ceremony 2022

Presented By



Shilo Inn Ocean Shores

Kevin Cadle
General Manager
707 Ocean Shores Boulevard,
NW
Ocean Shores, WA 98569
Phone: 360-289-4600
kevin.cadle@shiloinns.com



Shilo Inn Ocean Shores
Kevin Cadle / General Manager
707 Ocean Shores Boulevard, NW
Ocean Shores, WA 98569
Phone: 360-289-4600
kevin.cadle@shiloinns.com

SCA Coronation Ceremony 2022

Michael Rogers
Event Coordinator
SCA Society for Creative Anachronism
470 Bridle View Pl NW
Bremerton, WA 98311
360-551-9191

Sunday, November 17, 2019

Thank you for your interest in Ocean Shores and the Shilo Inns Suites Hotel – Ocean Shores. We look forward to the opportunity to welcome you and your associates.

The Shilo Inns Suites Hotel – Ocean Shores is widely known for our superior hospitality, affordable service, successful events and satisfied guests. The staff at the Shilo Inn Suites Hotel is truly committed to ensuring your stay or event with us is a pleasurable experience. **Our goal is to have our guests feel at home with our service, accommodations, and location and to make your stay an event to be remembered!**

Room Block

Friday, January 7, 2022 – Sunday, January 9, 2022

Room	Rate	Fri Jan 07	Sat Jan 08	Sun Jan 09
Run of House	\$129.00	113	113	–
Totals		113	113	–

Total Room Nights: 226

We are pleased to offer a **special group rate as indicated**. This is based on single or double occupancy, per room, per night. Each additional person is \$25.00 plus tax. Children 17 and under stay free. This rate is net non-commissionable. Rates are subject to state and city taxes at the time of check-in. Currently these taxes are 12.0%.

Every deluxe junior suite offers a private balcony with beautiful view of the Pacific Ocean, a refrigerator, a wet bar, a coffee maker with coffee, microwave, three television sets, three telephones, two hair dryers, an iron, full-size ironing board and an am/fm clock radio. Shilo Inn guests will enjoy free wi-fi throughout the hotel, complimentary use of an indoor pool, a spa, a dry sauna, a steam room and fitness center available 24 hours a day.

Meeting Space / Schedule of Events

Friday, January 7, 2022		
Time	Function	Room
8:00am – 8:00pm	Breakouts	Ballroom
8:00am – 8:00pm	Breakouts	Dolphin Room
8:00am – 8:00pm	Breakouts	Whale Room
8:00am – 8:00pm	Breakouts	Chinook Room
Saturday, January 8, 2022		
Time	Function	Room
8:00am – 8:00pm	Breakouts	Ballroom
8:00am – 8:00pm	Breakouts	Dolphin Room
8:00am – 8:00pm	Breakouts	Whale Room
8:00am – 8:00pm	Breakouts	Chinook Room
Sunday, January 9, 2022		
Time	Function	Room
8:00am – 8:00pm	Breakouts	Ballroom
8:00am – 8:00pm	Breakouts	Dolphin Room
8:00am – 8:00pm	Breakouts	Whale Room
8:00am – 8:00pm	Breakouts	Chinook Room

We have over 11,088 square feet of function space. Our ballroom and upstairs meeting rooms can be subdivided into smaller rooms to accommodate your group's needs. Our professional staff is experienced in accommodating the many diverse requests of various types of groups.

Room Rental for all spaces included as part of contracted room block.

AV Equipment is available for rental.

Vendor Tables if required @ \$35+ ea.

Catering - The Current Catering Menu, provided, presents the various meal offerings available to your attendees, prepared and served by our professional Banquet Staff. Snacks and Coffee Service are available for service in each of your meeting rooms or to the entire Conference. Actual food charges will be dependent upon entrees selected.

If you are still asking yourself why stay at the Shilo Inn after seeing all of the above facts, The answer is simple... "Affordable Excellence". At Shilo Inns Suites Hotel it's not just a motto, it's how we want you to feel when you are staying with us and long after you are gone.

We are convinced that no matter what type of gathering you are planning, the sounds of the crashing surf, the serenity of the nature filled dunes and the ambiance of the Ocean Shores Shilo Inn Suites Hotel will provide the services to make your next group event enjoyable, productive and most of all - **successful**.

Thank you for your interest in the Shilo Inns Suites Hotel – Ocean Shores and for the opportunity to submit a proposal for your group. Should you have any questions or wish to speak to me, I can be reached at 360-289-4600 or my e-mail is kevin.cadle@shiloinns.com.



Shilo Inn Ocean Shores

When your travels take you to the Washington coast, be sure to make a reservation to stay at our full service Shilo Inns Ocean Shores. The resort features 113 deluxe suites, each featuring a private balcony to view a glorious sunset. On display in the lobby is a 3,000 gallon aquarium and this, along with the natural beauty of the Pacific Ocean, inspires the décor of the Shilo Inn Suites Hotel, Ocean Shores. Kids under 18 always stay free with an adult at Shilo Inns. Dogs welcome with nominal fee.

Meeting and Group Planning Services

Flexible meeting and conference space with service by our professional and friendly staff makes Shilo Inns your first choice for a business meeting, conference, executive retreat or group event. Our knowledgeable staff will assist you with all of your planning needs including decorations, menu selection, room setup and audio visual presentation.

- [Meeting and Group Planning](#)
- [Convention & Banquet Facilities](#)
- [Request for Proposal](#)
- [Shilo Ocean Shores Restaurant](#)

SOCIAL MEDIA POLICY OF THE SCA _ V7

Revision Date 26/08/2019

Social Media Policy

The Office of Social Media is responsible for the use of social media on approved platforms to support the goals of the Society for Creative Anachronism, Inc. and to facilitate communication with its participants

Warrants & Management Roles

Warrants

All Kingdom Social Media Officers (KSMO) will be warranted deputy under the Kingdom Seneschal. Each KSMO will be responsible for all currently accepted Social Media Outlets for their respective Kingdom.

KSMO Role

Each Kingdom will have a Social Media Officer (SMO) and an official online channel.

It is encouraged that each local group has a warranted Social Media Officer for their group.

Each official SCA social media site/outlet will have at least two administrators, one of which must be the SMO. It is encouraged that the appropriate Seneschal or Webminister fill that role to accompany the Social Media Officer. Each administrator will have equal administrative control of the official social media site/outlet.

All official Kingdom level pages/groups must have the Society Social Media Officer and the Society Communications Officer as administrators.

Official SCA social media sites/outlets should be monitored and moderated by the Kingdom and Local Group Social Media Officers and/or Deputies.

Group Social Media Officers must notify their KSMO when they enter or leave the office.

Reporting

Kingdom Social Media Officers are required to submit quarterly reports to the Society Social Media Officer by the SCA, Inc. Board of Directors meeting.

Permissions for Material Previously Released Outside the SCA

For material for which an appropriate release is openly published including Creative Commons and those materials released into the public domain, it is not required to use SCA Release

authorized for distribution with appropriate attribution.

- Content that involves potentially lewd or offensive material, harassment, hate speech, profanity, or pornography.
- Content that is otherwise disallowed by existing SCA policy, including but not limited to published Society and Kingdom Seneschal, Chronicler, and Webminister policies.
- Any other content that is deemed by the administrators or social media officers of the relevant entity to be inappropriate for the presence according to any guidelines set for participation in that particular presence.

Approved Platforms

Social Media is ever-evolving and growing constantly. We have approved platforms that are used for Social Media. If you wish to pilot a platform that is not listed below, ask your KSMO. The KSMO must be informed and keep a current listing of any/all new groups social media presences. Each group is required to maintain an Official Facebook Page. Each group is encouraged to have an Official Facebook group.

Current Official Approved Platforms:

- Facebook
- Twitter
- Instagram
- Meetup
- Pinterest

Outward Facing Outlets and being “Official”

Social Media pages/outlets considered Official include Kingdom and Regional Branch Outlets. Social media pages/outlets for unrecognized groups such as households, fan groups and communities are not considered official. While there are many pages, groups, and other outlets, if you conduct the official business in that page/outlet, then it is Official and should be treated as such.

Discussion groups often have privacy settings that allow administrators to control how a group's content is. Branches (on Facebook) can choose between “open” or “closed”. It is encouraged that groups are set to “closed” and that admins have the ability to approve profiles into the groups. Official SCA social media sites/outlets should never be “secret”.

Any new official SCA social media sites/outlets for an official group, region or guild must be approved by the Kingdom Social Media Officer.

Events and Calendars

All SCA participants taking part in social media interactions shall recognize that such participation is voluntary and proactive and that participation in presences is not required in order to receive official SCA announcements, policies, or materials (but maybe an additional method of receiving and discussing those items). Accordingly, everyone taking part in an SCA presence shall:

Conduct themselves with courtesy, honesty, and chivalry, as would be done in any personal, face-to-face interactions.

Recognize that behavior or communications deemed to be excessively insulting, belittling, exclusionary, or generally unkind may be removed/unposted at the administrator's discretion and that repeated occurrences may result in removal from the presence by the administrators. Further information on enforcement is found below.

Acknowledge that any behavior or interaction deemed deceptive, hateful, threatening, solicitous, or illegal by the administrators will be cause for immediate removal (without warning) from the social media. All participants in social media outlets have the responsibility to report such communication/behavior to the administrators. Such behavior/communication found on official SCA social media sites/outlets may be used as grounds for disciplinary action by representatives of the Society, up to and including revocation and denial of membership; Be responsible in their choice of material to post via SCA social media outlets, and be patient with others who post material on these outlets as well.

Not create any social media presence which purports to represent a branch, officer, or event from whom express permission has not been granted to create said official SCA social media sites/outlets.

Enforcement

The Office of the Social Media, in conjunction with the Seneschal of the responsible branch, shall be responsible for enforcing the Social Media Policy. Failure to follow policies concerning official SCA social media sites/outlets may result in sanctions, removal from office, or prevention from participation in the official SCA social media sites/outlets.